

**2020 Annual General Meeting of Rowing
Queensland Ltd
A.C.N. 603 297 981 (the Company)**

Meeting Minutes

10.01am Welcome by the Meeting Chair, S. Daly. The Secretary advised the meeting at as it was being conducted by electronic means and that certain procedures would be implemented to ensure that each Member's representative had the opportunity to be heard and that voting was conducted in a manner which ensured that all votes cast were counted. As a consequence, parts of the meeting will be procedural.

Item 2. Attendance:

S. Daly, I. Holzberger, N. Parr, A. Service, L. Benjamin, P. Hugget, P. Gunning, S. Quinlan, E. Brown, A. Humphrey, J. Reid, R. Cole, G. Clarke, P. Wadsworth, P. Dixon, R. Muller, M. Loveday, G. Jones, S. Byrne, T. Cudmore, R. Williams, J. Rynne, C. Schauble, R. Alexander, S. Hinchy, L. Balfour, K. Mills.

Item 3. No Apologies received.

Item 4. Company Secretary confirmed attending member representatives:

Adrian Humphrey for BBC Old Collegians Rowing Club (1 vote)
Janine Reid for Brisbane and GPS Rowing Club (3 votes)
Russell Cole for Brisbane Grammarians Rowing Club (2 votes)
Greg Clarke for Brisbane Rowing Club (1 vote)
Peter Wadsworth for Centenary Rowing Club (3 votes)
Penny Dixon for Commercial Rowing Club (3 votes)
Russell Muller for Maroochy River Rowing Club (1 vote)
Michelle Loveday for River City Womens Rowing Club (1 vote)
Gavin Jones for Riverway Rowing Club (2 votes)
Sarah Byrne for Rockhampton Fitzroy Rowing Club (2 votes)
Tara Cudmore for Townsville and JCU Rowing Club (3 votes)
Ross Williams for University of Qld Boat Club (3 votes)
Wide Bay Rowing Club appointed the Chair as their Proxy (1 vote)

Company Secretary advised the Chair that with 13 members present and 26 votes on the floor, the meeting is Quorate.

The Chair declared the meeting open.

Item 5. Special Business: The Chair asked Company Secretary to read out Special Business:

That the Constitution of the Company be amended by deletion of the existing clause 11.15.1 and insertion of the following clause in lieu thereof:

11.15.1 The maximum term for an Elected Director is nine (9) years. Any period filling a Casual Vacancy will not be taken into account. The calculation of the maximum term of an Elected Director shall commence from the date of adoption of this Constitution at the annual general meeting held in 2014.

The amendment will be considered by way of a special resolution requiring an affirmative vote of 75% of the votes cast at the meeting by the Member's Representatives or Proxy to be passed as successful.

Motion: that the above Special Resolution be voted on by attending representatives.

Moved: R. Williams

Seconded: P. Wadsworth

The Chair opened the floor for questions, there were none

Company Secretary called for votes from member representatives and informed Chair of results. A unanimous vote was recorded.

Chair declared the Special Resolution carried by the requisite majority.

S. Daly vacated Chair and handed the role to the Chairman of the Board Mr. N. Parr.

Item 6. Confirmation of Minutes for the 2019 AGM held on Sunday 19th of May 2019:

Motion: that the Minutes for the 2019 AGM held on Sunday 9th May 2019 be considered a true and accurate record.

Moved: G. Clarke

Seconded: M. Loveday

The Chair opened the floor for questions, there were none

Chair to hand to Company Secretary for voting procedure.

Company Secretary called for votes from member representatives and informed Chair of a unanimous affirmative vote.

Chair declared the previous annual general meeting's minutes approved.

Item 7. Company Annual Report:

The Chair informed attendees that the Rowing Queensland Chairman, CEO and staff would be available following the conclusion of the meeting for a discussion on the Company's operations.

Motion: that the Annual Report for 2019 be accepted.

Moved: M. Loveday

Seconded S. Byrne

The Chair opened the floor for questions, there were none

Chair handed to Company Secretary for voting procedure.

Company Secretary called for votes from member representatives and informed Chair of a unanimous affirmative result.

Chair declared the 2019 Annual Report adopted.

Item 8. Adoption of Audited Financial Statements

Motion: that the audited financial report for 2019 be adopted.

Moved: G. Clarke

Seconded: M. Loveday

The Chair opened the floor for questions, there were none

Chair handed to Company Secretary for voting procedure.

Company Secretary called for votes from member representatives and informed Chair of a unanimous affirmative result.

Chair declared the 2019 audited financial report accepted.

Item 9. Election of a Director to the Board.

Chair handed to Company Secretary for voting procedure.

Company Secretary informed Chair that only one nomination was received, that of Dr. John Rynne, for one position available, and as such Dr. John Rynne should be duly reelected to the

Board of Rowing Queensland.

Chair declared Dr. John Rynne elected as a Director to the Board of Rowing Queensland.

Item 10. General Business.

Chair opened the floor for General Business.

R. Williams commended Rowing Queensland Board on sticking to their path and direction over the past few months, for achieving financial solvency, and for their consistent communication and support through the Covid-19 Pandemic

Chair thanked the community for their cooperation through the pandemic, and congratulated RQ CEO and Staff on their hard work staying ahead of the trends throughout the past few months.

With no further business, Chair closed the meeting at 10:20am.

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